

Canadian Society of  
Hospital Pharmacists



Société canadienne des  
pharmaciens d'hôpitaux

# *Residency Board News*

Spring 2022 Edition

## **WHAT'S INSIDE**

1. Introducing our New CPRB Coordinator
2. Welcome North York General
3. Updated Due Dates for Reports
3. Standards Group Update
3. Surveyors Group Update
4. FAQ
4. Accreditation Awards 2021
4. Spring 2022 Surveys
4. Covid-19 Update
5. 2022-23 PRAMS Schedule
5. Updates to PRAMS
6. PRAMS Stats 2022
8. Together Conference 2022
9. Year 1 Residency Graduates 2020-21
11. Year 2 Residency Graduates 2020-21
11. Tips for Survey Success

## **CPRB - Who We Are**

The Canadian Pharmacy Residency Board (CPRB) is composed of members who contribute to pharmacy residency practice in Canada. Each member represents a region of Canada and liaises with program directors and coordinators in that region. To learn more about CPRB, check out the "[Who We Are](#)" video!

<sup>e</sup>  
If you have any questions - regarding [Accreditation Standards](#), [starting a new residency program](#), or volunteering with a CPRB working group - please contact the representative for your region (listed below). You may also visit our [website](#) or contact [Vanessa Glasby](#), CPRB Coordinator at the CSHP office.



## Introducing Our New CPRB Coordinator

We are pleased to introduce to you our new CPRB Coordinator, Vanessa Glasby. Vanessa joined the CSHP team earlier this year and will be the main point of contact for most CPRB-related inquiries.

She will be offering administrative support and assistance to the CPRB on a full-time basis. To reach Vanessa, please email her at [vglasby@cshp.ca](mailto:vglasby@cshp.ca).

Vanessa hails from Manitoulin Island in Northern Ontario, where she was born & raised, and where she currently resides with her partner and their senior rescue dog. When not at work, Vanessa loves adventuring outdoors (hiking, cycling, kayaking, cross country skiing), and all things food-related, having worked and served in board positions in the Northern Ontario food security sector for much of the past five years. She has a Master's degree in Philanthropy & Nonprofit Leadership from Carleton University and spent roughly ten years working in a community pharmacy, beginning as a clerk, and later slipping into the role of pharmacy assistant. She is excited to rejoin the pharmacy field and to put her nonprofit management experience to work in this position.

The Board would also like to take this opportunity to thank Desarae Davidson for her commitment & dedication to CPRB over the past two years. Desarae has been assisting Vanessa in her transition into the Coordinator role, and we are so appreciative of her hard work. Desarae will be retiring later this year, after 20 years with CSHP. We wish her all the best in her retirement. We'll miss you, Des!



### CPRB Board Chair

Melanie Danilak  
([melanie.danilak@abpharmacy.ca](mailto:melanie.danilak@abpharmacy.ca))  
Alberta Liaison

### Past Chair

Leslie Manuel  
([leslie.manuel@horizonnb.ca](mailto:leslie.manuel@horizonnb.ca))  
Atlantic Liaison

### Vice Chair

Nancy Sheehan  
([nancy.sheehan@umontreal.ca](mailto:nancy.sheehan@umontreal.ca))  
Québec Liaison

Jennifer Bolt  
([jennifer.bolt@interiorhealth.ca](mailto:jennifer.bolt@interiorhealth.ca))  
Saskatchewan/Manitoba Liaison

Aleisha Enemark  
([aleisha.enemark@northernhealth.ca](mailto:aleisha.enemark@northernhealth.ca))  
British Columbia Liaison

Henry Halapy  
([henry.halapy@unityhealth.to](mailto:henry.halapy@unityhealth.to))  
Ontario Liaison

Debbie Kwan  
([Debbie.kwan@uhn.ca](mailto:Debbie.kwan@uhn.ca))  
Ontario Liaison

Christine Landry  
([clandry@montfort.on.ca](mailto:clandry@montfort.on.ca))  
Ontario Liaison

Janice Yeung  
([janice.yeung@ubc.ca](mailto:janice.yeung@ubc.ca))  
AFPC Liaison

### CSHP Affiliations

Christina Cella  
([ccella@cshp.ca](mailto:ccella@cshp.ca))  
Chief Pharmacy Officer  
Ex Officio Member

Zack Dumont  
([zackdumont@me.com](mailto:zackdumont@me.com))  
CSHP President  
Ex Officio Member

Vanessa Glasby  
([vglasby@cshp.ca](mailto:vglasby@cshp.ca))  
CPRB Coordinator



Heaven's Gate hiking trail/nature reserve, near Manitoulin Island, ON  
(photo by Vanessa Glasby)



## New Residency Program!

We are thrilled to announce that a new pharmacy residency program has requested to join the CPRB this year. Please join us in welcoming **North York General Hospital!** We asked them to tell us a little bit about their hospital and residency program, and this is what they had to say:

The North York General Hospital (NYGH) pharmacy department has been involved in training early and advanced pharmacy practice learners and pharmacy technician students for many years. Some of the preceptors are also involved with the University of Toronto Leslie Dan Faculty of Pharmacy as clinical instructors and adjunct lecturers. With several years of undergraduate teaching experience, the pharmacy department felt it was an opportune time to offer a general year 1 pharmacy residency program scheduled to be implemented in the fall of 2023.

NYGH is a 435-bed hospital in the greater Toronto area and is affiliated with the University of Toronto. It is ranked as the top leading community academic hospital in Canada and also among the top 5 hospitals in the country and the top 100 hospitals in the world according to Newsweek.

NYGH is a leader in patient and family centered care, providing services to a culturally diverse community as well as a wide range of patient populations from neonates to the elderly, offering acute care, ambulatory and long-term care services. Major programs include Cancer Care, Child and Teen, Emergency Services, Family and Community Medicine, Genetics, Maternal Newborn, Medicine and Elder Care, Mental Health, and Surgery at the General Site. NYGH also has several ambulatory services such as the complex care diabetes center, specialized geriatric clinics and outreach programs, medicine/oncology clinics, and an osteoporosis program.

It is also technologically advanced with electronic health records, barcoding, and closed loop medication systems. It is a HIMSS EMRAM (Healthcare Information and Management Systems Society Electronic Medical Record Adoption Model) level 6 hospital.

The NYGH pharmacy department looks forward to providing opportunities for potential pharmacy residency candidates which include working to full scope, collaborating closely with various inter-professional teams, partnering with patients and their community, participating in many educational opportunities such as weekly pharmacist clinical sharing sessions, webinars, rounds, participating in the Antimicrobial Stewardship Program and Pharmacist-Directed Warfarin Management Program and opportunities to see how technological applications help to improve quality and safety in medication management.



*Welcome, North  
York General!*

## Updated Due Dates for Progress & Status Reports

This is a notice to programs preparing Progress or Status Reports for the CPRB to review. CPRB has recently standardized the due dates for these reports, based on the date of your last accreditation.



There are two possible due dates: **February 15th** or **September 15th**. The due date for your report will be determined by moving forward to whichever due date (February or September) comes first after your accreditation survey, and then adding the number of years noted in your accreditation award (e.g., progress report at one-year, status report at two-years, etc.).

For example, if you were last surveyed in the Fall of 2020 and received an Accreditation with Review, Progress Report Due at 2-years award, your Progress Report would be due on February 15th, 2023. If you were last surveyed in the Spring of 2021 and received the same award (Accreditation with Review, Progress Report Due at 2-years), your Progress Report would be due on September 15th, 2023. Generally speaking, if you were surveyed in the Fall, your report will be due in the Spring (February 15th); if you were surveyed in the Spring, your report will be due in the Fall (September 15th). If you are ever unsure, please contact our [CPRB Coordinator](#).

We also have new templates available for both of these reports. They will be emailed to you along with a reminder that you have an upcoming report due approximately 2-3 months prior to your report due date. They will also be available on the CPRB website here: <https://cshp-scph.ca/accreditation-survey>.

## Standards Group Update

The Standards Subgroup is made up of the following volunteers: Henry Halapy (Co-Chair), Debbie Kwan (Co-Chair), Aleisha Enemark, Brendon Mitchell, Mike Legal, Allan Mills, Melanie MacInnis, Nicole Bruchet, and Janice Yeung.

Starting in 2021, CPRB began issuing annual updates on July 1st regarding the Accreditation Standards for Year 1 and Year 2 residency programs. These updates consist of clarifications and small changes, which are directly incorporated into the Standards documents and posted on the CPRB website [here](#). With each update, an appendix table will be added to the Standards documents, explaining what has changed in the Standards and why.

Residency programs will have one year to implement the updates to the Standards. This means that, for example, programs undergoing accreditation in Fall 2022 will be accredited against the July 2021 updated version of the Standards; however, programs undergoing accreditation in Spring 2022 will not be expected to incorporate the July 2021 updates. The Board expects all residency programs to review the Standards updates annually and incorporate these updates into their programs.

## Surveyors Group Update

The Surveyors Group is composed of representatives from across the country: Nancy Sheehan (Co-Chair), Leslie Manuel (Co-Chair), Cathy Burger, Roxane Carr, Barbara Evans, Curtis Harder, Christine Landry, Jean Lefebvre, Erika MacDonald, Marc Perreault, Gisla Pisegna, Amy Marriott, and Barbara Thomas. CPRB would like to thank Allan Mills for his contribution to the Surveyors Group and to CPRB. He conducted his last survey this Spring as a member of the Surveyors Group.

The group has continued meeting regularly to assess the process of virtual surveys during the pandemic, to update the required documents, and to make any required process changes. Based on the experiences of the past two years, they will continue to examine the overall process of the survey accreditation visit, including the option of virtual or hybrid surveys. That said, the Surveyors Group looks forward to slowly transitioning back to in-person surveys, beginning this Spring.



## You Asked Us...

**Question:**

Could you provide more explanation regarding how the PRAMS Match algorithm works?

**Answer:**

We cannot explain the full details regarding how the Match algorithm works, nor can we explain how specific situations would play out, but we do have an overview explanation available on the CPRB website here: <https://cshp-scph.ca/match-explained>. There is also an information page that explains how one should rank potential matches. It is available here: <https://cshp-scph.ca/ranking>.

**Question:**

Which version of the CPRB standards will my program be evaluated against?

**Answer:**

Beginning in 2021, CPRB started publishing annual updates in July to the Year 1 and Year 2 standards. Updated versions of the standards are published to the CPRB website, and programs have one year to become compliant.

If it has been a year since the updated standards were published, your program will be evaluated against the updated version (e.g., programs surveyed in Fall 2022 will be evaluated against the updated standards published in July 2021).

If it has not yet been a year since the updated standards were published, your program will not be evaluated against the updated version. That said, CPRB encourages programs to become compliant with updated standards as soon as possible after they are published. To view the latest versions of the standards, please visit the CPRB website [here](#).

## Accreditation Awards

The following programs were accredited in the Spring of 2021: Kingston Health Sciences Centre, Alberta Health Services (Year 1), Alberta Health Services Advanced Year 2 Pharmacy Residency (Cardiology), and Alberta Health Services Year 2 (Infectious Diseases / Antimicrobial Stewardship Pharmacy Practice Residency).

The following programs were accredited in the Fall of 2021: Sunnybrook Health Sciences Centre Antimicrobial Stewardship (Year 2), Sunnybrook Health Sciences Centre Leaders in Thrombosis (Year 2), London Health Sciences Centre, Windsor Regional Hospital, and Sinai Health.

Congratulations to these programs on their achievement!

## Surveys: Spring 2022

Several programs are being surveyed this spring, including Université de Montréal, Université Laval, BC Cancer Agency, William Osler Health System, and Winnipeg Regional Health Authority. Our team of surveyors are conducting a combination of virtual and in-person surveys, depending on the Covid-19 restrictions in place for the program location(s) at the time of survey. The Board is pleased to begin getting back to in-person surveys and looks forward to doing more as restrictions continue to lift.

We would like to thank the program directors and coordinators for all the work they and their teams devoted to preparing for the surveys. The Board appreciates your time, effort, and commitment to residency training.

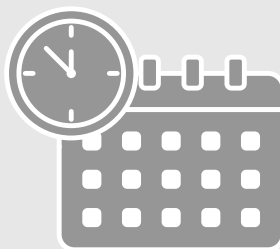
## Covid-19 Pandemic Update

To address questions that arose due to the pandemic, CPRB has developed and disseminated two documents: Guiding Principles (March 2020) and Guiding Principles Clarifications (April 2022). CPRB reviewed the Guiding Principles for relevance annually; the most up-to-date documents can be found [here](#).



## 2022-23 Pharmacy Residency Application and Matching Service (PRAMS) Dates to Remember

For the 2022-2023 recruitment year, the [PRAMS deadlines and key dates](#) are:



### **Friday, Aug 5, 2022**

Final deadline for programs to update/revise online program information, including the number of positions available.

### **Monday, Aug 8, 2022**

PRAMS opens for applicants.

### **Friday, Oct 14, 2022**

Final deadline for applicants to apply to programs, and for receipt of all references. No applications or references can be accepted after this date.

### **Friday, January 6, 2023**

Final deadline for applicants and programs to change ranking order lists online. No ranking order list changes can be made after this date and time.

### **Monday, January 9, 2023**

MATCH results available on PRAMS website.

### **Friday, January 20, 2023**

Final deadline for applicants to accept a residency position (either verbally or by email) with the Residency Program Director, Program Coordinator, or Regional Residency Coordinator.

### **Monday, January 23, 2023**

Programs with unfilled positions will contact unmatched applicants to attempt to fill open positions.

### **Monday, January 30, 2023**

Programs send written offers of acceptance. If matches are accepted, applicants sign and return the letters to program.

## Updates to PRAMS

CPRB will be making several updates to PRAMS for the 2022-2023 residency application cycle based on feedback and questions from participants (applicants and program representatives) of the previous application cycle:

- We will be making some slight adjustments to the application form to allow for more accurate data collection (e.g., allowing applicants to select more than one equity-deserving group, adding clearer instructions regarding how to list educational and work experiences).
- We will be altering the question regarding membership in equity-deserving groups; data points from this question will be gathered and reported on in aggregate form by our CPRB Coordinator to help identify trends and address any barriers to participation in PRAMS and pharmacy residency in Canada.
- We will be implementing a more robust data-collection strategy that will allow us to do more extensive evaluation and year-to-year comparisons of PRAMS data and statistics.
- We will be looking into scheduling some reminder emails to be sent out throughout the PRAMS process (e.g., reminder to rank applicants/programs, reminder to check that references have been submitted, reminder to check match results).
- We will be adding a FAQ page to address some common questions and concerns.
- The CPRB is also in the process of developing a more thorough review of the PRAMS process, and will be seeking program and applicant input in this process. **Please stay tuned for opportunities to provide feedback later this Fall.**

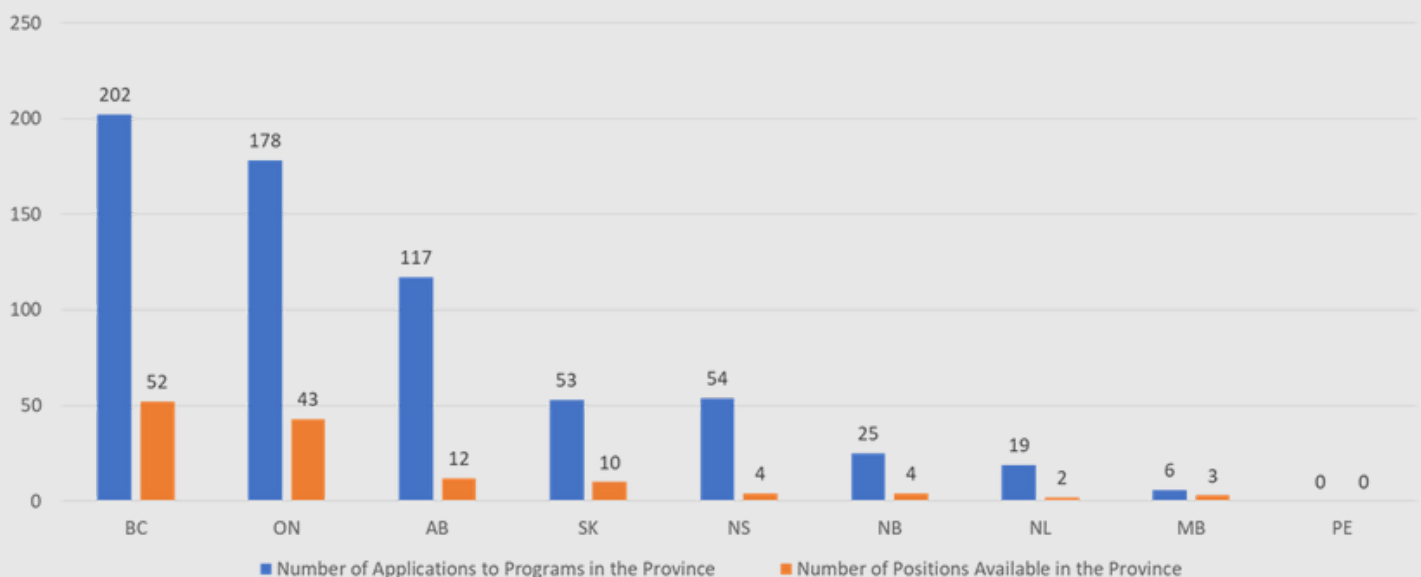
**PRAMS Statistics**

The Pharmacy Residency Application Matching Service (PRAMS) successfully matched 128 residents to residency programs for the 2022-23 year. Applications to residency programs continue to be competitive. The chart below provides the residency match statistics for the last five years.

Year	Accredited Programs	Accreditation Pending Programs	Candidates	Unmatched Candidates	Positions Available	Positions Filled
2018-2019	26	3	353	237	117	116
2019-2020	26	3	377	257	120	119
2020-2021	26	-	414	295	118	116
2021-2022	28	2	411	295	117	116
2022-2023	28	1	347	217	130	128

**Total Applications & Residency Positions Available per Province**

The chart below highlights the number of applications submitted for programs in each province, as well as the total number of residency positions available in each province. As we could see in the table above, there continues to be significantly more residency applicants than residency positions available. This indicates a potential for growth and expansion of residency programs.



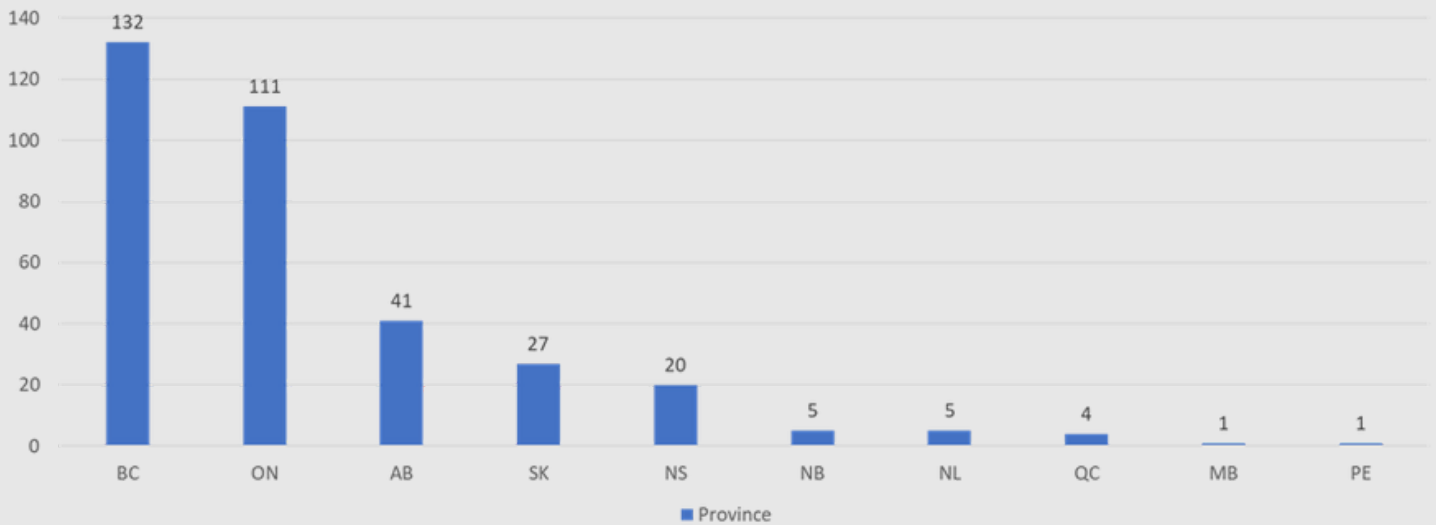
*Note: Applications for the Québec Year 1 residency programs is not conducted through PRAMS but directly through the universities. For the 2022-2023 academic year, Université Laval had 68 applications for 50 positions.*

# RB News



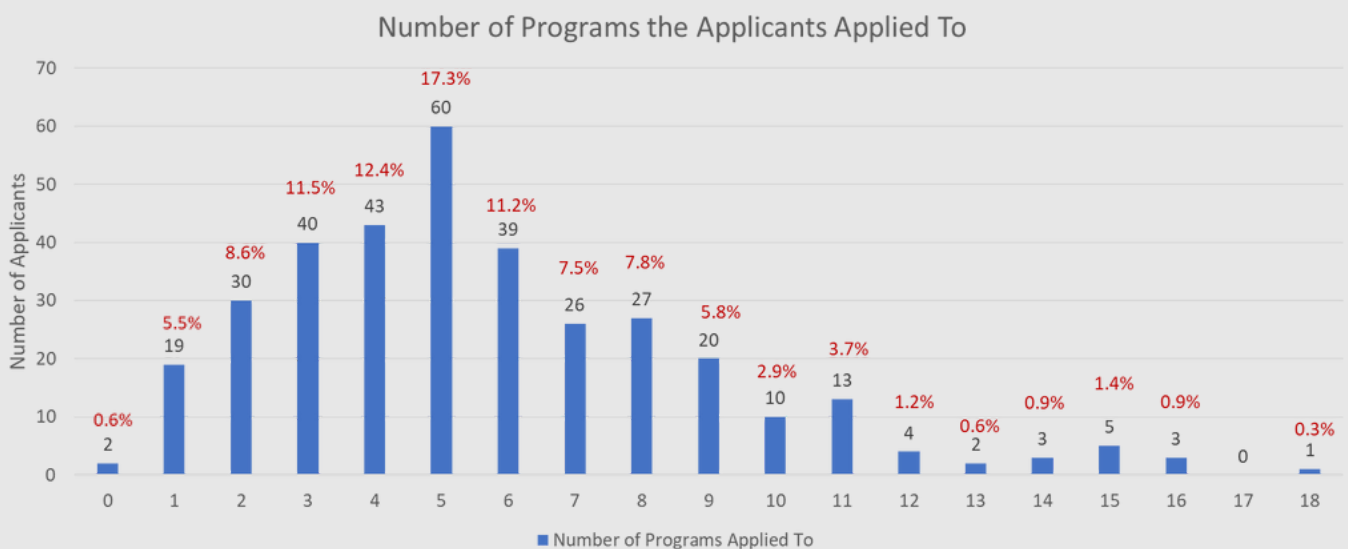
## Where Do Applicants Come From?

The chart below represents the number of applicants from each province for the most recent PRAMS cycle. As you can see, the majority of residency applicants came from British Columbia and Ontario, as is common most years.



## New PRAMS Fee Structure

For the 2021-2022 cycle, CPRB introduced a new fee structure for PRAMS applications. Applicants paid a base fee of \$100 for access to PRAMS, and then an additional \$25 for each program they wanted to apply to. (This was in contrast to previous years, where a flat fee of \$200 allowed applicants to apply to up to 8 programs). The chart below indicates how many programs applicants applied to under this new fee structure.





## Together Conference 2022

BY: BHAWANI JAIN, PHARMACY STUDENT

CSHP once again hosted the Together 2022 Conference virtually this year. The conference ran over 2 weekends, January 29-30 and February 5-6, with on-demand sessions during the week in between.

The conference drew over 900 attendees. According to the Overall Conference Evaluation Survey, the Social Events, including the Student and Resident Networking Event were very well received with about 80% of attendees mentioning that these aspects of the conference were “Excellent” or “Very Good”. About 3.8% of attendees at the conference were pharmacy students, and about 4.3% of attendees were pharmacy residents. Over 90% of attendees reported that their overall experience at the conference was “Excellent” or “Very Good” with a lot of positive comments about how much they enjoyed the conference and are looking forward to the next one!

During the conference, 169 unique attendees (up from 102 in 2021) visited the Student & Resident Networking Event session page, for a total of 309 page views!

Thank you to all attendees for making this such a great event!



## Thank you to our Volunteer Practitioners at Together 2022!

- Ariane Blanc
- Dania Burton
- Karen Cameron
- Kiet-Nghi Cao
- Melanie Danilak
- Carolyn Dittmar
- Zack Dumont
- Aleisha Enemark
- Olavo Fernandes
- Henry Halapy
- Venita Harris
- Debbie Kwan
- Christine Landry
- Faith Louis
- Melanie MacInnis
- Leslie Manuel
- Tania Mysak
- Bonnie Ralph
- Megan Riordon
- Jessica Robinson
- Nancy Sheehan
- Janice Yeung





## Congratulations to the 2020-21 Graduates of Accredited & Accreditation-Pending (Year 1) Pharmacy Residency Programs!

### **Alberta Health Services - Calgary Zone**

Jessica Buhler  
Carolyn Kasprzak  
Jordan Kelly  
Calli Safnuk

### **Alberta Health Services - Cancer Care Zone**

Kosha Kantharia  
Alex Kwan

### **Alberta Health Services - Edmonton Zone**

Eric Duong  
Lynnea Schultz  
Stephanie Metzger  
Sydney Evans

### **Alberta Health Services - Central Zone**

Lisa Zhou

### **BC Cancer**

Mary Koehle  
Cassandra Lee

### **Centre for Addiction and Mental Health (CAMH)**

Madelynn Hannah

### **Eastern Integrated Regional Health Authority (Newfoundland & Labrador)**

Catherine Grady  
Rebecca Norman

### **Hamilton Health Sciences**

Nathalie Dagenais  
Sophie Gao  
William Lu

### **Horizon Health Network (Moncton Hospital)**

Savannah Davis

### **Horizon Health Network (Saint John)**

Kelsey Mann  
Kelsey Allen

### **Hospital for Sick Children**

Han Byul Kang  
Meredith Ames

### **Interior Health**

Juliana Mann  
Jennifer Marrandino  
James Matthew Miller  
Andrew Braun

### **Island Health**

Mark McGinnis  
Baldeep Dulku  
Julia Calder

### **IWK Health Centre**

Erin Ring

### **Kingston Health Sciences Centre**

Joanna Bailie  
Kendra Carroll  
Leah Egan  
Briana Genge

### **London Health Sciences Centre**

Brendan Sudbury  
Andrew Henry  
Alexander Jesso  
Olivia Tremblay  
Abisha Kalatharan

### **Lower Mainland Pharmacy Services**

Jenah Alibhai  
Thomas Cameron  
Pui (Ming) Chan  
Maggie Chen  
Harleen Chohan  
Solomon Chow  
Aliya Daulat  
Jamil Devsi  
Rakinder (Ricky) Gill  
Caitlin Gordon  
Julianna (Jules) Gotha  
Mariam Guindi  
Vivienne Hsu  
Ashley Jang  
Jessie Jiang

Jacqueline Kwok  
Sharon Lau  
Dillon Lee  
Xiao (Tracy) Liu  
David Low  
Kaitlin (Kate) McDougal  
Mahsa Movahedan  
Sharon Oceguela  
Alexander (Alex) Pai  
Cynthia Ramasubbu  
Sharandeep (Sharan) Sahota  
Emma Stephens  
Kelsey Wierstra  
Yiu-Ching (Jennifer) Wong  
Winnie Wu

### **Northern Health**

Karan Dewan  
Shelby McGraw

### **Nova Scotia Health Authority (Central Zone)**

Afomia Gebre  
Jennifer Poirier  
Arezou Teimouri

### **Saskatchewan Health Authority (Regina)**

Danya Iwabuchi  
Christine Lee  
Caitlin Dempsey  
Kari Rustad

### **Saskatchewan Health Authority (Saskatoon)**

Aundrea Mueller  
Tyler Wacker  
Lisa Toy  
Kyla Phillips

### **Sinai Health**

Simona Miljanic  
Clarence Lam

### **St. Joseph's Healthcare (Hamilton)**

Matthew Bell  
Caitlin Luther



## Congratulations to the 2020-21 Graduates of Accredited & Accreditation-Pending (Year 1) Pharmacy Residency Programs!

### **Unity Health (Toronto)**

Laura Flynn  
Robert Nunn

### **Sunnybrook Health Sciences Centre, Ambulatory Care**

Becky Wright

### **Sunnybrook Health Sciences Centre, General Program**

Daniela Fernandes  
Linda (Xuan) Li

### **The Ottawa Hospital & Hôpital Montfort**

Sydney Morin  
Mikaela Ney  
Sophie Peltekian  
Sarah Spec  
Chandni Sehgal

### **Trillium Health Partners**

Julia Liu  
Peter Carducci

### **University Health Network, General Program**

Avery Loi  
Jenna Sauve  
Jerome Flores (oncology focus)

### **University Health Network, Primary Care Program**

Cynthia Lam

### **University of Waterloo/Centre for Family Medicine Family Health Team (Ambulatory Care)**

Joey Champigny

### **Université Laval**

Florence Bédard  
Marie-Ève Beaulieu  
Gabrielle Bernier  
Isabelle Boudreau  
Dannick Brochu  
Noémie Delattre

Kelly Dodier  
Laurence Guimond  
Catherine Isabelle  
Elisabeth Larouche  
François Métivier  
Jacynthe Ouellette  
Alicia Pelletier  
Lydia Perron  
Marie-Eve Poisson  
Julie Bureau  
Roxanne Brière  
Alexandra Plourde  
Cédric Bélanger  
Myriam Gagnon  
Cédric Pageau  
Valérie Lavoie  
Sophie Dusablon  
Laelia Caron  
Sarah Dussault  
Therese Mekhaïel  
Yannick Harvey  
Anne Bélanger  
Alexandrine Frappier  
Jade Albert  
Judith Potvin

### **Université de Montréal**

Kym Archambault  
Sandra Arencibia Cubas  
Miakim Aubin  
Véronique Bilodeau  
Emily Bing  
Sophie Daigle  
Elizabeth Delisle  
Laurence Doré  
Marie-Pier Ducas  
Jean-Pierre El-Khoury  
Yi Tong Fang  
Nicolas Gagnon  
Camille Gauthier  
Sophie Gauthier  
Alix-Anne Gendron  
Arianne Giard  
Justine Huot  
Caren Jabamikos  
Emmanuelle Jacques  
Cynthia Krieg  
Jessica LeBlanc  
Myriam Lemelin  
Sophie Léveillé

Brian Ly  
Ruth Bernine Marcelin  
Antoine Marquis  
Kenzi Wassil Mokhtari  
Carolanne Mongeon  
Tyler Liam Morissette  
Danielle Fany Ngontie Tcheudjio  
Kim Dan Nguyen  
Michelle Nguyen  
Anne-Sophie Otis  
Julie Pagé-Bécharde  
Laurence Paré  
Marie-Anne Pépin  
Catherine Perreault  
Caroline Phuong  
Alice Sananikone  
Andréanne Savich  
Sandra Savignac  
Rusaila Shakhtur-Alqawasma  
Philippe Sirois  
Andreea Statie  
Zoe Tremblay  
Emilie Veilleux  
Anna Wong

### **William Osler Health System**

Sarah Sanni

### **Windsor Regional Hospital**

John Iovino  
Janie Co

### **Winnipeg Regional Health Authority**

Deanna Flaten

### **Women's College Hospital**

Sameera Toenjes





## Congratulations to the 2020-21 Graduates of Accredited Advanced (Year 2) Pharmacy Residency Programs!

**Alberta Health Services -  
Infectious  
Diseases/Antimicrobial  
Stewardship**

Anish Krishnan

**Alberta Health Services –  
Cardiology**

N/A

**Lower Mainland Pharmacy  
Services – Critical Care**

N/A

**Lower Mainland Pharmacy  
Services – Internal Medicine**

Arielle Beauchesne

**Lower Mainland Pharmacy  
Services – Pediatrics**

Mattie Bakker

**Sunnybrook Health Sciences  
Centre – Antimicrobial  
Stewardship**

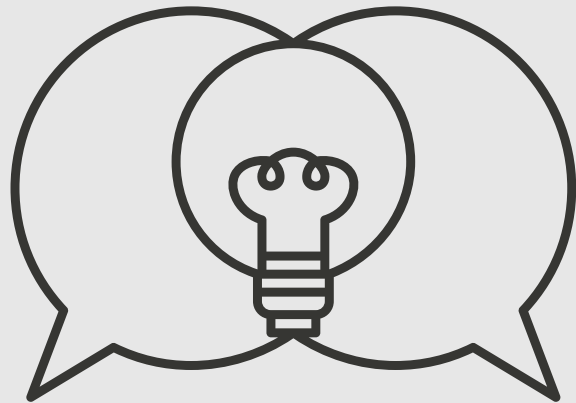
Martina Simeonova

**Sunnybrook Health Sciences  
Centre – Thromboembolism**

Jennifer Pitman

**University Health Network &  
McGill University Health Centre  
(Year 2) HIV Residency Program**

Tessa Senneker



## Tips for Survey Success

Whether your program is preparing to participate in a virtual, in-person, or hybrid survey, here are some tips from surveyors, program directors, and program coordinators to help guide you as you prepare.

- *"When completing the Request for Accreditation document, identify all supporting evidence for each standard and include where to find the documentation, names of tools/policies, etc. All programs are set up differently and this ensures the survey team does not miss any important documentation" - Leslie Manuel, surveyor*
- *"For the meeting with the leadership team, the focus of the discussion is on the strategic directions of the health authority, the strategic directions of the pharmacy department (in particular, the clinical program), challenges and major initiatives, as well as how the residents fit into this. Encourage your leadership team to reflect on this in preparation for the meeting, including opportunities for growth of patient care and clinical services, and how your residency program fits into this" - program coordinator*
- *"Once the date of your survey has been finalized, consult the Sample Itinerary and Required Documents document and set calendar reminders for the two major due dates for pre-survey documents (one 30 days prior to your survey, and one 7 days prior). CPRB will provide you with a link to a dedicated SharePoint folder in which you can deposit these documents. It's a good idea to do an early trial upload to that folder to ensure that it is working well in advance of the deadline" - Vanessa Glasby, CPRB Coordinator*
- *"Organizing the required documents into clearly labeled folders ensures the surveyors can easily access the material" - Rakhi Goel, coordinator*