

Education Grant Competition

Criteria for Evaluation of Submissions:

Thematic Conferences/Educational Programs or Materials Development

Program Title: _____

Applicant: _____

Reviewer: _____

<p>RATIONALE, RELEVANCE, ORIGINALITY (20 POINTS)</p> <ul style="list-style-type: none"> • Does the written report explain and justify why the conference/program should be undertaken? (5 POINTS) • How relevant is the conference/program to institutional pharmacy practice or a major CSHP initiative? (5 POINTS) • Is the conference/program original or unique? (10 POINTS) 	
<p>Comments:</p>	
<p>SIGNIFICANCE (10 POINTS)</p> <p>Potential impact/benefit of the conference/program on patient care or pharmacy practice (e.g., major tangible benefit on patient care or pharmacy practice = 10 POINTS, limited impact on patient care or pharmacy practice = 1 POINT).</p>	
<p>Comments:</p>	
<p>OBJECTIVES (10 POINTS)</p> <p>Are the objectives clearly stated, and do they align with the conference/program? Are the objectives measurable? (10 POINTS)</p>	
<p>Comments:</p>	
<p>WORKPLAN (25 POINTS)</p> <ul style="list-style-type: none"> • Does the written report describe in sufficient clarity and detail the conference/program? (10 POINTS) • Are the outputs congruent with the stated program objectives? (5 POINTS) • Are the target audience/impacted groups relevant and clearly described? (5 POINTS) • Does the written report describe a method for measuring success or an evaluative component? (5 POINTS) 	
<p>Comments:</p>	

<p>PERSONNEL AND FACILITIES (20 POINTS) Are the professional competencies and experiences of the applicants/participants appropriate to carry out the work required? (20 POINTS)</p> <p>Thematic Conferences/Educational Programs:</p> <ul style="list-style-type: none"> • Have applicants previously developed a conference/program/educational event? • Have applicants demonstrated a supportive environment (e.g. institutional support)? • Are applicants from an environment/institution such that they would otherwise NOT have access to resources to develop the conference/program? 	
<p>Comments:</p>	
<p>ECONOMIC EFFICIENCY PROJECT SCOPE AND TIMETABLE (15 POINTS)</p> <ul style="list-style-type: none"> • Are all necessary budget inputs defined and costed (e.g. personnel, supplies, equipment. travel)? (5 POINTS) • Do the amounts allocated to the various components of the budget appear to be appropriate? (5 POINTS) • Is the program/conference feasible given the budget and timeline? (5 POINTS) 	
<p>Comments:</p>	
<p>Total Score</p>	

Additional Comments:

Please comment on the strengths/weaknesses of the application and these will be provided as feedback to the Applicant.