

GUIDELINES FOR THE ROLE OF THE *CSHP REPRESENTATIVE TO PANS BOARD* WITHIN CSHP NS BRANCH

The following describes desired role of the CSHP Representative to the PANS Board:

1. At the time of an election call by PANS, NS Branch Council will encourage its members to fulfill this role. Note: Nominee must be a PANS member as well.
2. Serve as a member of the Branch Council; and attend Branch Council and General Meetings.
3. Report to the Branch Council and at General Meetings on the activities of PANS when permitted by PANS board confidentiality.
4. Liaise with CSHP-NS Branch Secretary to pass along relevant PANS information and perform this duty in reverse with the communication office of PANS.
5. Keep the Branch fully informed as to the mission, action plan, strategic goals and objectives of PANS.
6. Brief the incoming PANS representative concerning these duties and responsibilities, passing on written (or electronic) materials as necessary.
7. Refer to the By-Laws of the Pharmacy Association of Nova Scotia (see section titled: “Board of Directors, Committees and Officers”) for term of office, elections, and duties for the PANS representative.
8. PANS membership fee will be reimbursed by CSHP at the CSHP discounted rate at the beginning of each calendar year.
9. Promote membership, education and collegiality between the CSHP-NS Branch and PANS.